



Using SEQTA Engage | Instructions for Parents



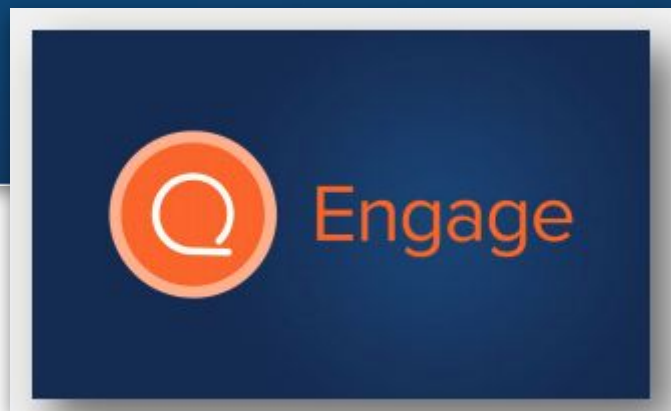
The parent portal is a great way to keep track of your child's progress throughout the semester. From the portal, you are able to see the course/s they are enrolled in, and any upcoming homework as well.

1. First time users

If you have not logged onto SEQTA before, then you will need to make sure that you have been provisioned by your school. Contact your schools helpdesk or call our dedicated line.

To login

1. Go to your child's schools SEQTA address. You can find them in [appendix a. School SEQTA web addresses](#)
2. Enter your user name. This will be firstname.lastname or email address.
3. Enter your password. This will be set when you first login



USER NAME

PASSWORD

Log in



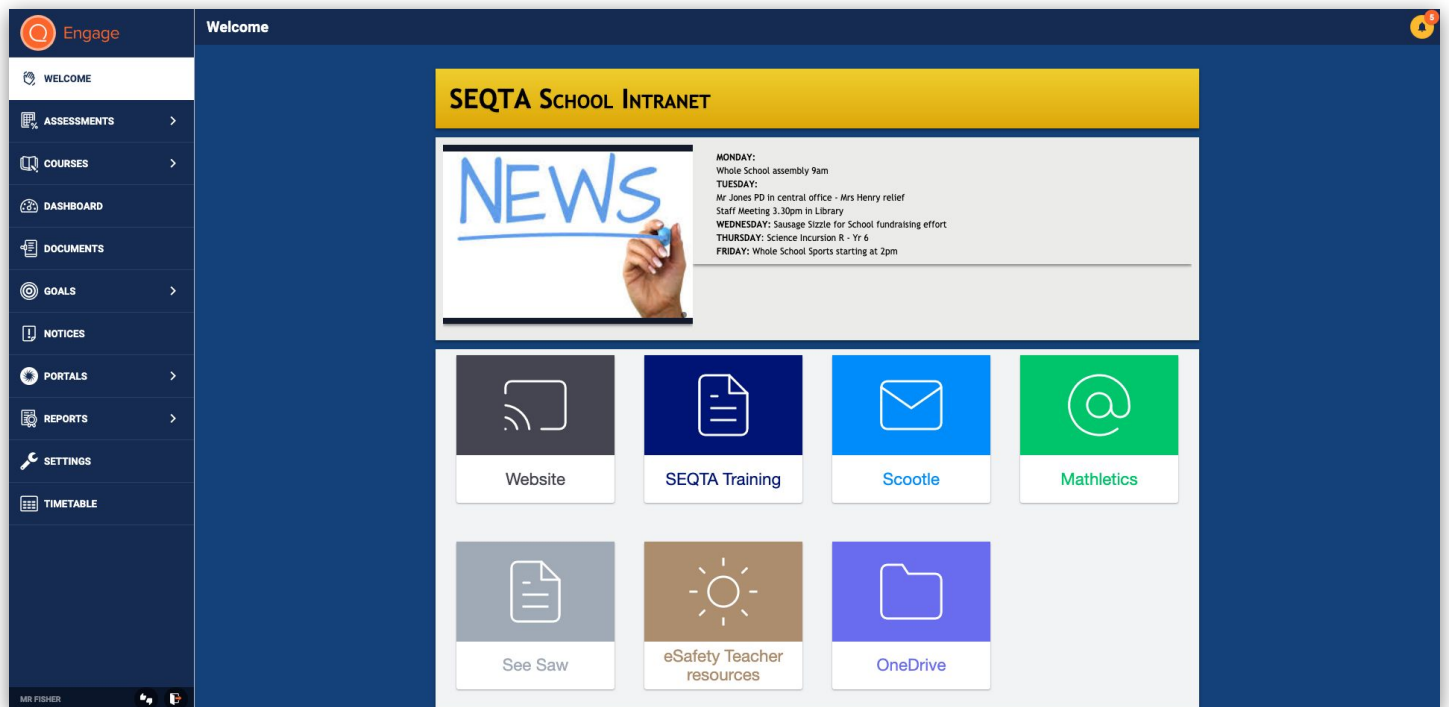
Edinburgh College

[Forgot your password?](#)

SEQTA  Engage



2. Welcome Page



This is the first page that you will see when logging into SEQTA Engage. This will be specific to your school and may have different images in the right hand pane.

The left hand pane lists the different areas of SEQTA which can be clicked on to access different areas of Engage.



Side panel

This lists all the areas available in SEQTA Engage. Each section is outlined below:

 Engage			
 WELCOME			A simple Welcome page
 ASSESSMENTS	>		View upcoming assessments
 COURSES	>		View coursework and materials
 DASHBOARD			View assigned homework as well as other pieces of information
 DOCUMENTS			View school documents such as policies
 GOALS	>		See Goals that have been set by your child
 NOTICES			View the daily school notices
 PORTALS	>		Links to other relevant web pages
 REPORTS	>		Access current and previous student reports
 SETTINGS			Change the settings and appearance
 TIMETABLE			View students timetable



3. Assessments

Parents can see results and teacher feedback (if enabled by the school) for any timetable period and subject through the assessment page.

'Upcoming' assessments show for parents and students when the teacher has made the assessment available or 'visible' in SEQTA. When clicking on upcoming assessment, every subject will show all assessments. Click on the down arrow for each subject to collapse those.

If an assessment is overdue or missing some components, then a little warning symbol will appear with the component that is missing.

The screenshot displays the Engage app's 'Upcoming' assessments page. The interface includes a sidebar menu on the left with the Engage logo and a list of subjects: 9 ENGLISH, 9 HEALTH AND PHYSICAL EDUCATION, 9 MATHEMATICS S1 2020, 9 SCIENCE, 9 THE ARTS: PERFORMING ARTS, 9 THE ARTS: VISUAL ART, 9 THE CHALLENGE - GIRLS, 9L BIBLE: ENCOUNTER, 9L HUMANITIES AND SOCIAL SCIENCES, 2019S2, 2019S1, 2018S2, and 2018S1. The main content area is titled 'Upcoming' and features a search bar. Below the search bar, there are several assessment cards. The first card is for 'UNITS 3 & 4 ENGLISH' with a date of '26 MAY 2020'. The second card is for 'UNITS 3 & 4 FURTHER MATHEMATICS' with a date of '25 MAR 2020'. The third card is for 'UNITS 3 & 4 PSYCHOLOGY' with a date of '25 MAR 2020'. The fourth card is for 'YEAR 12 ENCOUNTER' with a date of '25 MAR 2020'. A red box highlights the 'Read The Lieutenant' assessment, which is marked as 'RESULTS PENDING' and has a warning icon. Below it, the '2019S2' assessment is marked as 'RESULTS AND FEEDBACK RELEASED'.

Subject	Assessment Title	Date	Status
9 ENGLISH	Semester Exam Week 7 Term 2	26 MAY 2020	Upcoming
9 HEALTH AND PHYSICAL EDUCATION	Mixed Media - Animal Head	25 MAR 2020	Upcoming
9 MATHEMATICS S1 2020	What is Art? Tile quote	25 MAR 2020	Upcoming
9 SCIENCE	BIBLE: ENCOUNTER	25 MAR 2020	Upcoming
9 THE ARTS: PERFORMING ARTS	Assignment - Evidences for the Reality of God	26 MAR 2020	Upcoming
9 THE ARTS: VISUAL ART	HEALTH AND PHYSICAL EDUCATION	27 MAR 2020	Upcoming
9 THE CHALLENGE - GIRLS	HOCKEY	27 MAR 2020	Upcoming
9L BIBLE: ENCOUNTER	MATHEMATICS	27 MAR 2020	Upcoming
9L HUMANITIES AND SOCIAL SCIENCES	Ch.3 Pythagoras' Theorem and Trigonometry	27 MAR 2020	Upcoming
2019S2	Homework - Term One	27 MAR 2020	Upcoming
2019S1	PERFORMING ARTS	29 MAY 2020	Upcoming
2018S2	Performance	29 MAY 2020	Upcoming
2018S1			Upcoming



3.1 Viewing Assessment Results

Teachers can make students marks and comments (where applicable) available for parents to see. To access assessment results:

1. Select assessments
2. Select the subject you would like to view the assessment results of
3. Results can be viewed in 'task view' or 'syllabus view'
4. To see the details of the assessment simply click on the assessment and these will be shown

The screenshot displays the Engage software interface. On the left is a dark blue sidebar with navigation options: 'ASSESSMENTS', '2019S', 'DANCE YEAR 8', 'LITERATURE 2B', and 'NEW PROGRAMME'. The main area is titled 'New programme' and shows a search bar and a list of assessments. Two assessments are visible: 'Task#2' (5 NOV 2019) with a score of 50, and 'Task #1' (4 NOV 2019) with a score of 100. The 'Task #1' assessment is selected, showing a 'DETAILS' view. This view includes a table with columns for MINIMUM, AVERAGE, MAXIMUM, and ST DEV, all showing a value of 100. Below the table, there is a section for 'Teacher marking and feedback' with a sub-section for 'Achievement' showing a score of 10/10. The bottom of the interface shows the user's name 'MR FISHER'.

MINIMUM	AVERAGE	MAXIMUM	ST DEV
100	100	100	0

Teacher marking and feedback

Achievement 10/10

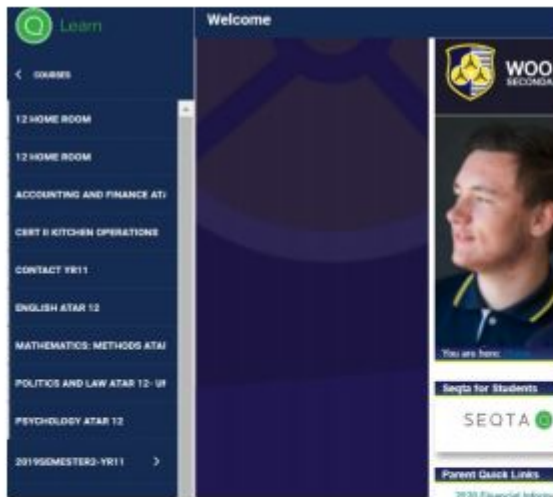
Teacher feedback

hcajcsdjhj



4. Courses

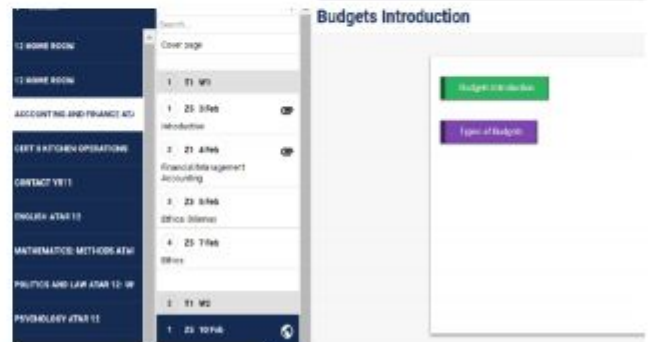
Lists your child's enrolled courses. From here you are able to see basic course information, access online lessons, as well as find course resources.



List of Courses



Basic Course Information



Course Resources



To access individual lessons:

1. Select courses
2. Select the subject
3. Click on the 'lesson day' or select 'Today' (this will take you to today's lesson)

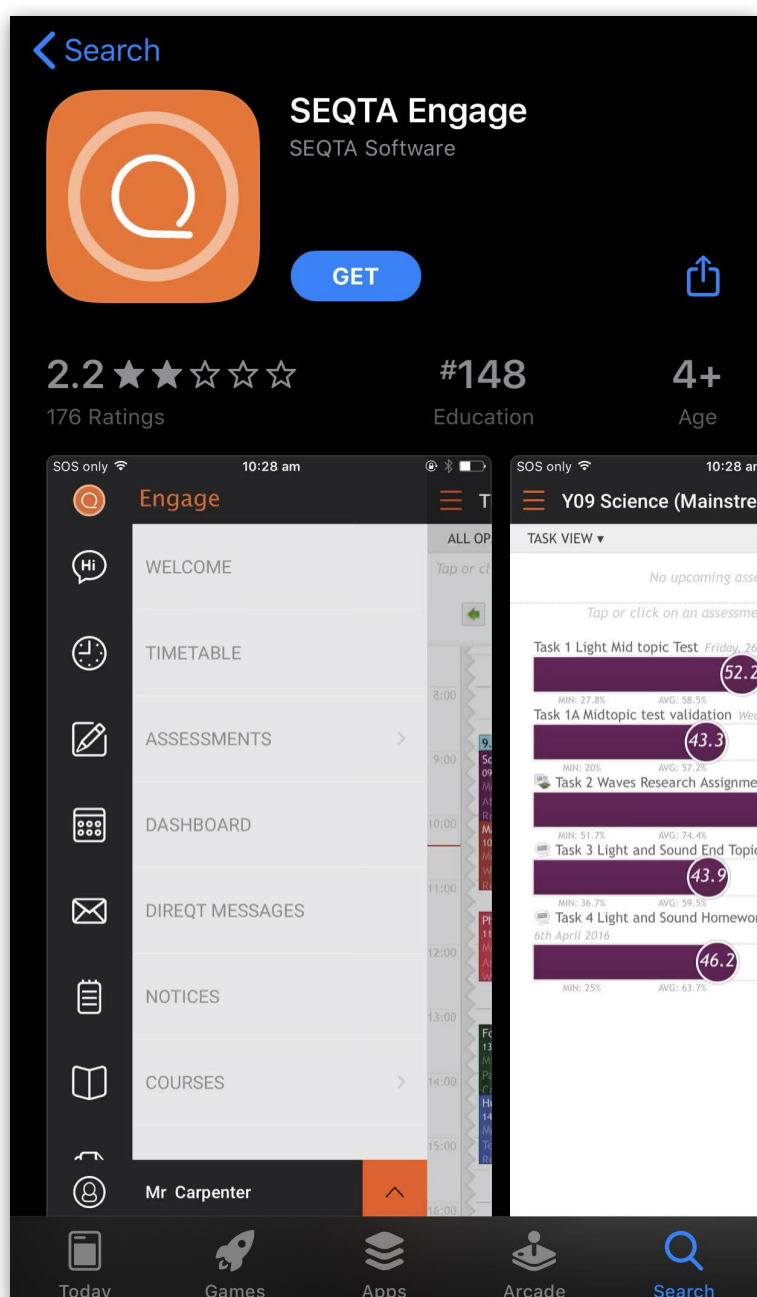
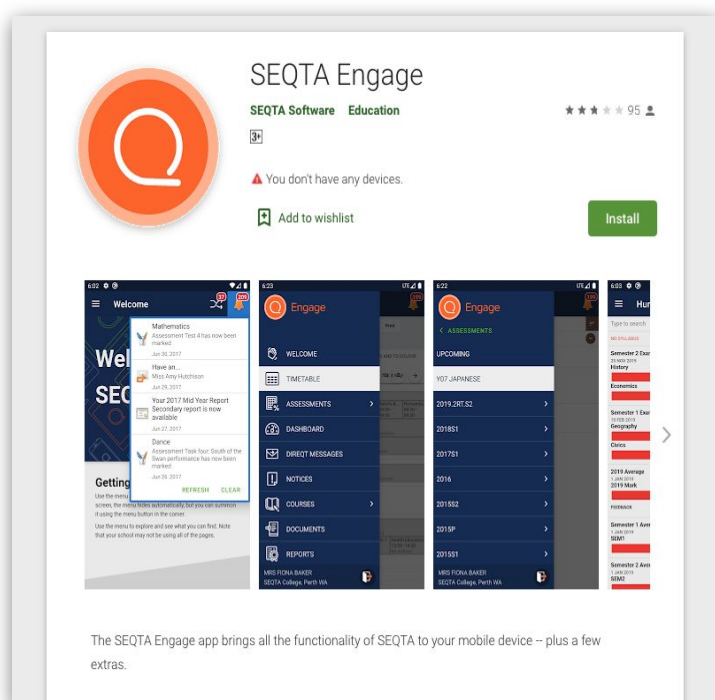
The image shows a sequence of three screenshots illustrating the steps to access individual lessons:

- 1.** The first screenshot shows the 'COURSES' screen. A list of subjects is displayed, including '10 MATHEMATICS: MATHS METHOD', '9 BASKETBALL', '9 ENGLISH', '9 HEALTH AND PHYSICAL EDUCATION', '9 SCIENCE', '9 TECHNOLOGIES: DESIGN AND TECHNOLOGY', '9 THE CHALLENGE', '9L BIBLE: ENCOUNTER', and '9L HUMANITIES AND SOCIAL SCIENCES'. The '10 MATHEMATICS: MATHS METHOD' subject is highlighted.
- 2.** The second screenshot shows the '10 MATHEMATICS: MATHS METHOD' screen. A list of lessons is displayed, including '1 T1 W1', '1 P1 29 Jan', '2 P4 31 Jan', '2 T1 W2', '1 P2 3 Feb', '2 P4 4 Feb', '3 P1 5 Feb', '4 P5 6 Feb', '5 P1 7 Feb', and '3 T1 W3'. The '1 P1 29 Jan' lesson is highlighted.
- 3.** The third screenshot shows the 'Today' screen. A list of lessons is displayed, including '1 T1 W1', '1 P1 29 Jan', '2 P4 31 Jan', '2 T1 W2', '1 P2 3 Feb', '2 P4 4 Feb', '3 P1 5 Feb', '4 P5 6 Feb', '5 P1 7 Feb', and '3 T1 W3'. The '1 P1 29 Jan' lesson is highlighted.



SEQTA Mobile App

There is also an option to download the SEQTA engage mobile app. This is available through the apple store and Google Play store. To set up the app please contact your child's individual school.





Individual School SEQTA instances

Edinburgh College - <https://edinburghcollege.ta.adventist.edu.au>

NCC (Secondary) - <https://nunawadings.ta.adventist.edu.au>

NCC (Primary) - <https://nunawadingp.ta.adventist.edu.au>

Henderson College - <https://henderson.ta.adventist.edu.au>

Heritage College - <https://heritage.ta.adventist.edu.au>

Gilson College (Mernda) - <https://gilsonmernda.ta.adventist.edu.au>

Gilson College (Taylors Hill) - <https://gilsontaylors.ta.adventist.edu.au>